

Community Solar customers are advised this program is governed by the New Orleans City Council. The Council is the governmental body with power of supervision, regulation and control over public utilities providing service with the City of New Orleans.

New Orleans Community Solar Contract Summary Disclosure		
Customer Name [Optional Customer Info] Utility Service Territory		Reference Page or Section
Effective Date of Agreement	[Date] or [This Agreement is effective once signed by both parties]	
Term	[Description of term in months or years] [Description of renewal or extension terms, if applicable]	
[Estimated date bill credits will appear on your utility bill] OR [Estimated date to begin producing credits]	[Month/Year] [Additional explanation or description of timing if estimated month/year is unknown]	
Subscription Type (Select one from right column)	[Fixed kilowatt-hours per year - XX kWh/year] [Fixed kilowatt size – XX kW] [XX% of CSEGS nameplate capacity and statement regarding total nameplate capacity of CSEGS] [Fixed percentage of subscriber usage – XXX% of historical annual baseline usage] [Variable percentage of subscriber usage – up to X% of historical annual baseline usage or from X% to Y% of historical annual baseline usage] [Other (describe)]	
Subscription Price and Escalator, if applicable	[Description of pricing based on subscription type] [X% per year or other applicable period]	
Annual or Monthly Fees	[Description and amount of annual or monthly fee, if applicable]	
Early Termination or Cancellation Fees and Terms	[Description and amount of early termination or cancellation fees, if applicable]	
Other Fees	[Description of any other applicable fees not identified above. This section should also include a statement about whether such fees are refundable. See additional information on SO instruction form]	
Other Important Terms	[Description of other important terms]	

Full Contract Terms: Review the full terms and conditions of the subscription contract. This summary does not include all relevant terms of the subscription contract.

Subscriber Initials: _____ Date _____

Agent Name: _____

New Orleans Community Solar Contract Summary Disclosure: Instructions to Subscriber Organizations

Required Disclosures

(1) Contract Summary

Prior to the time that a contract for a Subscription to a community solar project is executed, a Subscriber Organization shall present the Customer with a completed Contract Summary Disclosure using the form that is approved by the Council. A Customer shall be allowed no less than three days to review the Contract Summary Disclosure prior to execution of the contract and the terms of the contract offered to the Customer may not be changed during that three-day period. At a minimum, the Contract Summary must include:

- (i) Start and end date of the contract.
- (ii) Renewal provisions, if any. If renewal provisions are automatic, explanation of when Customer may cancel renewal without penalty.
- (iii) Ability of Customer to terminate early, and the corresponding early termination penalty, if any.
- (iv) Ability of developer to terminate contract early, and any remedy provided to Customer.
- (v) Ability of Customer to transfer Subscription to another consumer. Ability of Customer to transfer bill credit to new address in ENO service territory.
- (vi) All one-time payments or charges, including any deposit.
- (vii) All recurring payments or charges.
- (viii) All penalties or fees to which the Customer may be subject.
- (ix)** Total amount to be paid by Customer under contract.
- (x) Billing and payment procedure.
- (xi) Whether Customer owns or leases the solar panel or capacity;
- (xii) A statement regarding the disposition of all Renewable Energy Credits generated by the Subscriber's portion of the project including whether (a) the Subscriber is retaining ownership of the Renewable Energy Credits; (b) whether the Renewable Energy Credits are being retired on behalf of the Subscriber by the Subscriber Organization or (c) whether the Subscriber is transferring the Renewable Energy Credits back to the Subscriber Organization. The REC statement must include a statement that if the Subscriber transfers the RECs back to the Subscriber Organization or sells them to a third party rather than retiring them, the Subscriber may not lawfully make any claims about the renewable energy nature of the generation at the community solar facility or any claim that its participation in the Community Solar facility satisfies any renewable energy target or goal to which it is subject.
- (xiii) Contact information of developer where Customer may call with questions. Must include physical address, telephone number and email address.
- (xiv) Address, phone number and email contact information for the CURO, as well as the address of the Council's community solar webpage.
- (xv) Statement that any bill credits are dependent upon the performance of the solar panels and the prevailing electric rates, which may change over time.
- (xvi) Notice that the contract does not include Utility charges.
Notice that developer makes no representations or warranties concerning the tax implications of the contract and Customer should consult a tax professional for such information and advice.

(xvii) The Customer shall initial a copy of the Contract Summary Disclosure to acknowledge receipt of the Contract Summary.

(2) Notice of Subscription

- (a) A Subscriber Organization shall provide notice of Subscription of a Customer to the utility in a format consistent with Council orders.
- (b) A Customer entering into an agreement with a Subscriber Organization shall receive written notice of enrollment from the Subscriber Organization and the Utility.
- (c) Notice of enrollment shall include the following:
 - (i) Customer name;
 - (ii) Customer service address;
 - (iii) Billing name;
 - (iv) Billing service address;
 - (v) Utility name;
 - (vi) Utility account number;
 - (vii) Subscriber Organization name;
 - (viii) Subscriber Organization account number; and effective date of the enrollment.

[Estimated or Actual] amount of subscribed output	_____kWh/year
Subscriber's [Estimated or Actual] baseline annual usage	_____kWh/year
Estimate of subscribed output divided by subscriber's baseline annual usage	_____%